

ELECTRONIC ENTRY PERMIT

TRAMITACIÓN DE INGRESO ELECTRONICA - TIE 24H

This Document is a non-official guide and translation of the process to request an entry permit through the "TIE 24H" procedure of the Dirección Nacional de Migraciones - DNM. For official information, please refer to the TIE 24H website (Spanish).

The TIE 24H process allows for <u>individuals that do not require a tourist visa</u> to enter the Argentine Republic due to their nationality to digitally request a digital entry permit for the following travel purposes:

- Technical workers / Professionals /Artists /Athletes
- Business travellers
- Fairs and conventions
- Digital nomads
- Study

What you need to know before starting this process



You will be required to set up an account with your E-Mail address to interact with the DNM.



With said E-Mail address you will be able to start the process to obtain your transitory entry permit to conduct paid or unpaid activities.



To request the Electronic Entry Permit you need to be outside the territory of the Argentine Republic.



The submitted E-Mail address is going to be used by the DNM to send you the details and status of your request. It is important to check it regularly.



Before you start, please verify that you have all the required documents ready. Requirements.



Please bear in mind that depending on the activity you wish to conduct in Argentina, you might be required to have an inviting party registered at the Re.N.U.R.E.



In step 1 you will upload your personal information, validate the payment and confirm your request. Afterwards you will receive an E-Mail, allowing you to proceed to step 2.



The personal information you upload has to exactly match your passport. In case of special characters, please use the code in the lower part of your passport information page as reference.



The process requires two different payments. The first payment is done at the start of the process, through the "Provincia Net" portal with credit card. The 2nd payment is done at the assigned Consulate.



Once the first payment is received, a sticker number will be generated, which will be required to confirm your request during step 1.



During step 2 you will need to upload image and/or PDF files containing the documents required, according to your type of travel permit.

Step by step

1st Payment - DNM

You will need to pay the required fee directly to the Dirección Nacional de Migraciones (DNM) through the BAPRO (Provincia Net) portal.

Provincia Net - Payment portal

If you do not have an account yet, you will need to create one in order to start this process.

- Once logged in, select the "24 H Electronic Entry Processing Fee" option.
- Introduce your personal information. In "Authorization", please select if you are requesting either a working (option 1) or study permit (option 2). The fee will vary depending on your current country and type of permit.
- Please select your card type (Visa/Mastercard) and afterwards introduce your credit card information. If the payment is successful you will receive a transaction number and you will be brought back to your home screen where you will see your paid requests.
- Click on the "download" button on the right to obtain the receipt where you will find the sticker number, which you will need later to validate the payment.

RADEX System (STEP 1)

After your first payment is done, please proceed to the RADEX website to start your formal request.

RADEX - TIE 24H request portal

To start the process, please select "1° PASO – Inicia el tramite y valida el pago" (1st step – Start the process and validate payment).

You will be prompted to log in. If you do not have an account yet on the RADEX system, please use the "REGISTRAR USUARIO DE INICIO DE TRAMITE" to create one. Afterwards, you will see the home screen, where you have 4 options:

- Pay fee for a new request.
- New Electronic Entry Request.
- Change password.
- Fees.

To start a new TIE 24H Electronic Entry Permit request, please select the "New Electronic Entry Request" and introduce your personal information. Once completed, please verify that the information is correct, since it won't be possible to change it later on.

After you introduced and checked your personal information you will be asked to validate the payment that was done earlier on through Provincia Net BAPRO by introducing the sticker number.

Afterwards you will have to select whether you are applying for a working or student permit and may need to include additional information required by the system. For example in student entry permit requests, you will be asked to introduce your registration number, assigned by the DNM through the host academic institution ("Pre-carga electronica"). Another example is the RENURE number in cases of business travellers ("numero de requirente")

After completing this step you will receive a message asking you to select the consular office corresponding to your current residence.

Finally you will be asked if you want to add another request. If you select "no" you will be directed to an overview screen where you can select "Finalizar orden" to finish your request and move to step 2.

Completing the process will finish step 1 and you will receive a confirmation E-Mail containing your log-in credentials and contact information of your assigned consular office.

RADEX System (STEP 2)

Start step 2 by following the link and using the credentials within in the E-Mail you received after finishing Step 1. You will have to validate your information once again and afterwards you will see all your personal information displayed. Continue by uploading the required documents (they vary according to your entry permit type). For more information on these, please read the <u>last section</u> of this Guide.

After uploading the requested documents and submitting everything you will receive a confirmation message with a request number. The last step is to **contact your assigned consular office** through the indicated E-Mail address to inform of your request and to request the final review of your documents. The consular office will contact you regarding the last steps or changes to the application are required and to do the last payment.

Documents required per Entry Permit Type

Business

- Note of request issued and signed by the inviting party registered in the RENURE containing:
 - Name and surname
 - Date of birth
 - Passport number
 - Country of Birth
 - Nationality
 - Marital status
 - Occupation
 - Academic degree obtained
 - Country and city of residence
 - Pretended period of stay
 - Address in Argentina
 - Expenditures to be covered by the requesting individual
 - o Tasks and assignments to be done by the requesting individual during their stay
 - o Activity and name of the company where the requesting individual will be working and his/her role.
 - If the requesting party visited Argentina before, indicate dates and purpose
- Valid passport (.JPG)
- Passport sized photo of requesting individual (.JPG)
- **Business traveler:** Certificate issued by the local authority confirming the existence of the company the requesting individual is part of.

Representatives of foreign companies: Certificate issued by the represented company, certifying him as such.

Fee

BNM-BAPRO: 120 U\$S Consulate: 80 U\$S

Period of stay

Up to 2 months

Fairs and conventions

- Note of request, signed by the interested individual containing personal information, activities to be carried out in Argentina and period of stay.
- Proof of economic activity related to the fair/convention (commercial references, certificate of constitution of the company etc.)
- Registration to the fair/convention.
- Valid passport (.JPG)
- Passport sized photo of requesting individual (.JPG)

Fee

BNM-BAPRO: 120 U\$S Consulate: 80 U\$S

Period of stay

Up to 2 months

Technical worker / Professional / Artist /Athlete

- Note of request issued and signed by the inviting party registered in the RENURE containing:
 - Name and surname
 - Date of birth
 - Passport number
 - Country of Birth
 - Nationality
 - o Marital status
 - Occupation
 - Academic degree obtained
 - o Country and city of residence
 - Pretended period of stay
 - Address in Argentina
 - o Expenditures to be covered by the requesting individual
 - o Tasks and assignments to be done by the requesting individual during their stay
 - o Activity and name of the company where the requesting individual will be working and his/her role.
 - o If the requesting party visited Argentina before, indicate dates and purpose
- Valid passport (.JPG)
- Passport sized photo of requesting individual (.JPG)

Fee

BNM-BAPRO: 120 U\$S Consulate: 80 U\$S

Period of stay

Up to 1 month

Digital Nomad

- Note of request signed by the interested individual, containing personal information and independent work activity to be carried out during the stay.
- Brief Curriculum Vitae (CV), indicating experience in the field where activities will be carried out and academic level
 achieved.
- Valid passport (.JPG)
- Passport sized photo of requesting individual (.JPG)
- **Proof of work activity** (current contract, note from the company, proof of income) including at least one work reference.

Fee

BNM-BAPRO: 120 U\$S Consulate: 80 U\$S

Period of stay Up to 180 days

Student (Requirements may vary depending of type of student permit)

- **Registration certificate** (Pre-carga electronica) issued by the DNM and obtained through the host academic institution registered in the RENURE.
- Valid passport (.JPG)
- Passport sized photo of requesting individual (.JPG)
- Study program
- Proof of sufficient funds to cover your stay (bank statements, credit cards, etc)
- "Acta de notificación" (When applicable)
- Note of Request (When applicable)
- Parent authorization and designation of tutor in Argentina. (Minors only Notarized/legalized)
- Criminal records check (legalized), if stay is over 6 months.
- Sworn affidavit, if stay is over 6 months (spanish/english)

Fee

BNM-BAPRO: 80 U\$S Consulate: 80 U\$S

Period of stay

Up to 1 year